Alarm service

Address (optional)

Key holding agreement – alarm service

Reference no. | Place | Date | Time

Subscriber

Name | Subscriber number

Address

Authorised representative (optional) | Relationship (e.g. daughter)

Keys

Type	Label / code on the key	Qty	Note

Possible entries: Type – Front door, Flat door, Letterbox, Side entrance, Other

☐ Keys tested in the lock

Storage

Kept at

◯ Key store at the control centre

◯ Branch / station ◯ Other

Where exactly?

Taken over by

Staff member (name)

Sample based on German practice, without warranty. Not legal advice for your individual case.

Purpose and consent

The subscriber hands the keys listed above to the alarm service for safekeeping. The keys will be used solely to gain access to the home in an emergency after the alarm has been raised. Every use is documented.

When the contract ends or on request, the keys will be returned in full and the return confirmed in writing. If locks are changed, the subscriber will inform the alarm service so that the keys held stay up to date.

Subscriber or representative

Signature

Name

Place, date

For the alarm service

Signature

Name

Place, date

Return

Returned on

All keys returned ◯ Yes ◯ No

Missing keys

Notes

For the alarm service

Signature

Name

Place, date

Subscriber or representative

Signature

Name

Place, date

Sample based on German practice, without warranty. Not legal advice for your individual case.